



GOVERNMENT OF ARUNACHAL PRADESH
OFFICE OF THE DEPUTY DIRECTOR OF SCHOOL EDUCATION
INTEGRATED SCHEME OF SCHOOL EDUCATION (ISSE)
LOWER SUBANSIRI DISTRICT: ZIRO

Dated :- 1st, September 2021

NO:-ED/LS/ISSE/SMC,SMDC/2020-21
Ref:- Secy(Edu) No. EDA/256/2018-19

//ORDER//

Consequent upon the Deputy Commissioner Lower Subansiri Ziro, letter no:- ED/LS/ISSE/SMC,SMDC/2020-21 dated 28th June 2021 regarding the re-constitution of SMC/SDMC in the Lower Subansiri under the provision of Arunachal Pradesh Education Act, 2010 and selection list of SMC received from schools, the following SMC is being constituted in the school mentioned below for the smooth functioning of the school for the term of 2021-24.

Further, the SMC has been constituted for the term of 3 (three) years from the date of its inception. After the end of the term/tenure, new SMC will be constituted as per the provision.

1. Title/Name of SMC :- GOVT. SEC. SCHOOL, YACHULI
2. UDISE Code no :- 12050204601
3. Composition of SMC :- Chairman, Member Secy., Ex-officio & Members (7 nos.)

BLOCK	CLUSTER	SCHOOL	DESIGNATION	NAME OF INCUMBENT	REMARKS
Ziro-II	YACHULI	GOVT. SEC. SCHOOL, YACHULI	Chairman	TOKO BABU	DC/ADC/EAC/CO
			Member Secretary	JK ABBO	Principal / Headmaster
			Members	LIKHA NAKH	Elite (Female)
				JORAM BIDA	Elite (Male)
				TANIA SIT	Male Parent
				TANIA MARAK	Female Parent
				PILL KHODA	Member Teacher
				JORAM REENA	Member Teacher
				TOKO NIKAM	Member School Captain
			Ex-officio	JORAM SALA	Nominated member
Ex-officio	TABA NEPA	DEO/APO/any representative from DDSE			

Sd/-

(SOMCHA LOWANG) APSC (SG)
DC-Cum- District Project Director
Lower Subansiri District Ziro

Dated :- 1st, September 2021

NO:-ED/LS/ISSE/SMC,SMDC/2020-21

Copy to :-

1. The Secy. (Education), Govt. of Arunachal Pradesh, Itanagar for kind information
2. The SPD (ISSE) Itanagar for information please
3. PA to DC Ziro for kind information.
4. The Branch Manager, SBI/Apex/Rural Bank Ziro/ Yachuli / Yazali for information and operation of SMC A/C in the name of Chairman, member secy.
5. The ZPM for kind information.
6. The BEO/BRC/CRCC Ziro-II block for information please.
7. Office/spare copy.

Recd
29/9/2022

Taba Chobin
29/9/2022
TABA CHOBIN)

GOVERNMENT OF ARUNACHAL PRADESH
DIRECTORATE OF SECONDARY EDUCATION
ITANAGAR

No.EDA/256/2018-19

Dated Itanagar, the 2nd Aug 2018.

To,

- 1) All Deputy Director of School Education.
- 2) All Principals, Govt. H.S. Schools, AP.
- 3) All Headmasters, Govt. Secondary schools, AP.
- 4) All Headmasters, Govt. Middle/Primary Schools, AP.

Sub: **Constitution of School Managing Committee(SMC).**

Sir/Madam,

Under the provisions of the Arunachal Pradesh Education Act, 2010, Chapter VII, "Management of Government Institutions, Recognized Private Educational Institutions and Local Authority Institutions etc.", **Section-39, clauses (1) and (2)** and under the provisions of Arunachal Pradesh Right of Children to Free and Compulsory Education Rules 2010, Part-V "School Management Committee", **Section 13, clause(1)**, there is a provision for constitution of a School Managing Committee for the smooth functioning of the educational institutions and its machineries, as follows:

1) **Management Committee of Government Secondary and Higher Secondary Schools:-**

Every Secondary and Higher Secondary School under Department of Education shall constitute the school managing committee in the following prescribed manner consisting of not more than eleven members for a term of 3 (three) years to sit twice in an academic session. The duties, powers and functions of the committee shall be as prescribed by the Government from time to time.

(A) Compositions of the School Managing Committee in the Secondary Level:

i) **For Higher Secondary Schools:**

- a) Chairman: Deputy Commissioner/Addl. Deputy Commissioner/Sub-Divisional Officer/Extra Asst. Commissioner/ Circle Officer of concerned locality where school exists;
- b) Member Secretary: Principal, H.S. School;
- c) Members: Two reputed persons of the society (one shall be a woman), two parents of the students, two teachers of the school, school captain and remaining members to be nominated or selected as the case may be.

ii) **For Secondary Schools:**

- a) Chairman: Deputy Commissioner/Addl. Deputy Commissioner/Sub-Divisional Officer/Extra Asst. Commissioner/ Circle Officer of concerned locality where school exists;
- b) Member Secretary: Headmaster, Secondary School;
- c) Members: Two reputed persons of the society (one shall be a woman), two parents of the students, two teachers of the school, school captain and remaining members to be nominated or selected as the case may be.

(B) Compositions of the School Managing Committee in the Elementary Level:

Every Primary and Middle School under the Department of Education shall constitute the Managing Committee or Village Education Committee consisting of not more than 7 (Seven) members for a term of 3 (three) years.

iii) **For Middle Schools:-**

- a) Chairperson: Preferably elected members of Panchayat or to be

- c) Members: four members from the host village/town/ward (including one teacher, one woman and one elite person).
one BEO/APO or any representative of DDSE.
- d) Ex-officio Member:
- iv) **For Primary Schools:-**
- a) Chairperson: Preferably elected member of Panchayat or to be nominated from the host village/town/ward; Headmaster/In-charge Headmaster of the school;
- b) Member Secretary: four members from the host village/town/ward (including one teacher, one woman and one elite person).
- c) Members: one BEO/APO or any representative of DDSE.
- d) Ex-officio Member:

(C). Powers and functions of the School Managing Committee as per AP Education Act, 2010 and Arunachal Pradesh Right of Children to Free and Compulsory Education Rules, 2010.

Section 45 of AP Education Act, 2010 and section 13 of Arunachal Pradesh Right of Children to Free and Compulsory Education Rules, 2010, prescribe the powers and functions of the School Managing Committee as follows:

1. Subject to the provisions of this Act and rules prescribed there under, the Managing committee shall have the following powers and functions:
 - a) To carry on the general administration of the private educational institution
 - b) To appoint teachers and other employees of the private educational institutions except the head
 - c) To take disciplinary action against the teachers and other employees except head of the institution
 - d) To supervise and control the employees of the institution
 - e) To look into the welfare of the teachers and other employees
 - f) To help the academic head to maintain tone and discipline of the institution
 - g) To review the budget and other financial matter of the institution
 - h) Any other matters which may be prescribed.
2. Any decision or action taken by the Managing Council within thirty days there from. Any decision or action taken and so communicated shall be deemed to be the decision or action taken by the Governing Council unless the Governing Council within a period of twenty-one days from the date of receipt of the communication rescinds or modifies it.
3. The School Management Committee shall, in addition to the functions specified in the clauses (a) to (d) i.e.,
 - a. Attendance rules,
 - b. Rules relating to Discipline,
 - c. Rules relating to campus development
 - d. Rules relating to co-curricular activities, prescribed under the Section 21(2) of Arunachal Pradesh Right of Children to Free and Compulsory Education Rules, 2010, perform following functions, for which it may constitute smaller working groups from amongst the members:
 - i. Communicate in simple and creative ways to the population in the neighborhood of the school, the rights of the child as enunciated in the Act, as also the duties of the State Government, local authority, school, parent and guardian
 - ii. Ensure the implementation of clauses (a) and (e) of section 24 and section 28.
 - iii. Monitor that teachers are not burdened with non-academic duties other than those specified in section 27.
 - iv. Ensure the enrolment and continued attendance of all the children from the neighborhood in the school.
 - v. Monitor the maintenance of the norms and standards prescribed in the Schedule

- vi. Bring to the notice of the local authority any deviation from the rights of child, in particular mental and physical harassment of children, denial of admission and timely provision for free entitlements as per section 3(2).
 - vii. Identify the needs, prepare a Plan, and monitor the implementation of the provisions of section 4.
 - viii. Monitor the implementation of the Mid -Day Meal in the school.
 - ix. Prepare an annual account of receipts and expenditure of the school.
4. Any money received by the School Managing Committee for discharge of its functions under this Act, shall be kept in a separate account, to be made available for audit every year.
 5. The accounts referred to in clause (j) to sub-rule (7) should be signed by the Chairperson/ Vice-Chairperson and Convenor of the School management Committee and made available to the local authority within one month of their preparation.
 6. The Managing Committee will correspond with the government only through the DDSE of the district and the Director.
 7. Except where it is ordered or by the general or special order by the Director, the Managing Committee will leave to the Head of the institution matters of routine nature in connection with the arrangement of classes, admission and transfer of students, settlement of school routine, periodical examination, awarding of class promotion, selection of candidates for participation in various program and all matters relating to academic instructions, administration, discipline, and control of the pupil and teachers. If in the opinion of the Managing Committee it become necessary to make an enquiry into any of the matters the committee shall refer the matter to the DDSE of the concerned District who will either make the enquiry by himself or depute somebody to enquire into the matters on his behalf and submit a report.
 8. The Head of the Institution shall have the power to suspend a student of the school in case of a grave misconduct. But the authority to rusticate or expel is reserved with the managing Committee who may issue instructions to the head of the institution to conduct any enquiry.
 9. The annual report of the school shall be presented by the Head of the institution to the Committee for their approval and shall be submitted to the DDSE in case of Primary, Middle and Secondary schools and to the DSE in case of Higher Secondary Schools.
 10. A visitor's Book shall be kept in the school in which members of the committee may record their comments.
 11. The Managing Committee shall meet at such intervals as it may deem expedient; but it shall meet at least twice a year.
 12. The Head of the institution is competent authority to punish a student in case of minor offence under rules.
 13. Managing Committee is competent to punish a student in case of major offence.
 14. Direct approach of students to a superior officer in the district as well as in the Headquarter (Directorate) is to be discouraged and they must come through the Head of the institution and the district authority.
 15. The head of the institution must be firm and tactful in running the school's administration.
 16. The students should give an undertaking at the time of admission to the effect that they will not take part in any anti government activity and will not resort to violence for redressed of their grievances. The penalty for breach of this undertaking may entail at least forfeiture of the stipend and other free educational facilities.

D. Tenure of the School Managing Committee and its members

- a. The DDSE in the district with the approval of the DC may dissolve and re-constitute any Managing Committee at any time if circumstances as deemed fit under intimation to the Directorate.

- b. The term of office of a member other than Ex-officio member will ordinarily expire after 3 years from the date of first sitting of the Managing Committee to which he was appointed but he will be eligible for re-appointment.
- c. Any vacancy in the Managing Committee may be filled up in the way in which it was originally filled up and non-filling up any vacancy will not make the proceedings void provided there is required quorum. Six in respect of Higher secondary and Secondary and 3 (three) in Middle and Primary schools will form the quorum. In absence of the President, the Head of the institution will preside.
- d. All matters brought before the Managing Committee shall be decided by majority of voters. Each member shall have one vote. The president shall have casting vote in addition to each of equality of voters.

You are hereby directed to constitute a School Managing Committee of your school as per the laid down provisions in the Acts mentioned above and submit the Action Taken Report to the office of the undersigned.

This issue with the approval of Secretary (Education) vide

U.No. 171 Dated 02/8/2018.

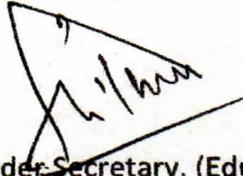
Sd/-
Secretary (Education)
Govt. of Arunachal Pradesh,
Itanagar.

Dated Itanagar, the 17th Aug, 2018.

Memo No.EDA/256/2018-19/

Copy to:

1. The PPS to Hon'ble Chief Minister, Arunachal Pradesh, Itanagar for information.
2. The PS to Hon'ble Dy. Chief Minister, Arunachal Pradesh, Itanagar for information.
3. The PS to all Hon'ble Ministers, Arunachal Pradesh, Itanagar for information.
4. The PS to all Hon'ble Parliamentary Secretaries, Arunachal Pradesh, Itanagar for information.
5. The PS to Chief Secretary, Arunachal Pradesh, Itanagar for information.
6. The Commissioner/Secretary/Special Secretary (Education), Arunachal Pradesh, Itanagar for information.
7. The Director of Elementary Education, Arunachal Pradesh, Itanagar for information and necessary action.
8. All Deputy Commissioners, for information and necessary action.
9. The District Chairpersons, Panchayat Raj Institutions, for information and necessary action.
10. Office copy/Spare copy.


Under Secretary, (Education)
Govt. of Arunachal Pradesh,
Itanagar.